

# ADSTOCK PARISH COUNCIL

## MINUTES OF THE ANNUAL PARISH COUNCIL MEETING

Tuesday 3<sup>rd</sup> May 2016

At

The Village Hall, Adstock

8.15 pm

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**Open Forum** (under adjournment);

- 37/16 Nomination & Acceptance of Chairman;** Cllr Neil Frasier-Smith nominated Cllr Simon Walker, seconded by Cllr Chris Dawe. **RESOLVED**
- 38/16 Nomination & Acceptance of Vice Chairman;** Cllr Doug Randall nominated Cllr Chris Dawe, seconded by Cllr Marianne Murphy. **RESOLVED**

**39/16 Attendance;** To receive and accept any apologies.

Cllr Simon Walker (SW),  
Cllr Chris Dawe (CD),  
Cllr Sue Braithwaite (SB),  
Cllr Neil Frasier-Smith (NF-S),  
Cllr Doug Randall (DR),  
Cllr Paul Salver (PS),  
Cllr Marianne Murphy (MM),  
District Cllr Sue Renshell  
District Cllr Llew Monger  
County Cllr John Chilvers

Clerk - Ruth Millard

**Apologies;** None

**Public;** 0

**40/16 Members Interests;** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Adstock Parish Council Code of Conduct for Members and by the Localism Act 2011.

**None declared**

**41/16 Approval of Minutes;** The Chairman proposed that the minutes from the Parish Council Meeting held at The Village Hall, Adstock on 5<sup>th</sup> April 2016 were correct. **RESOLVED the Chairman signed the minutes.**

**42/16 Review & of Standing Orders;** This item will be referred until the June meeting

**43/16 Review & of Financial Regulations;** This item will be referred until the June meeting

**44/16** To appoint representatives, **RESOLVED** that;

Cllr SW; LAF, Highways

Cllr CD; NP, Planning, Devolved Services

**45/16 Review inventory of Land & Assets including buildings;** The Clerk had noticed that a salt bin had been purchased in 2011/12 but wasn't itemized on the Asset Register. In 2015/16 two Dog Hygiene bins had been purchased. Total Assets £216562.00

**46/16 Confirmation of Insurance cover.** The Clerk confirmed that the Council are insured with AVIVA in a 3 year long term agreement finishing on 30<sup>th</sup> June 2016.

**47/16 Review of the Councils subscriptions to other bodies. RESOLVED;** to subscribe to BALC, SLCC & AVALC

**48/16 Review of the Councils Complaints Procedure;** This item will be referred until the June meeting

**49/16 Review of the Council's Procedure for handling requests made under the Freedom of Information & Data Protection Act;** This item will be referred until the June meeting

**50/16 Determine the time & place of ordinary meeting of full Council up to and including the next annual meeting of the Full Council. RESOLVED;** that the Council meets on the 1<sup>st</sup> Tuesday of the month, except for August. The next annual meeting will be on 2<sup>nd</sup> May 2017.

**51/16 Finance & Accounts.**

a To agree financial statements of accounts and bank reconciliations for the end March 2016.

**RESOLVED that the accounts were in order.**

b To note the year end statement. **RESOLVED**

c To agree Section 2 of the Annual Return. **RESOLVED**

d To draw cheques and ratify cheques drawn since the last meeting. **RESOLVED**

# ADSTOCK PARISH COUNCIL

## Account Balance – 31<sup>st</sup> March 2016

...0909	<b>31<sup>st</sup> March 2016</b>	<b>8213.98</b>
...0895	<b>31<sup>st</sup> March 2016</b>	<b>5266.73</b>

### Receipts

...0909	29.03.2016	Bucks CC BACS	<b>644.29</b>
...0895	04.03.2016	Interest	<b>1.47</b>

### April 2016 Payments

Payee	POWER	Cheque Number	Amount
<b>ER Millard</b> , Office expenses & mileage	LGA 1972, s111	100720	<b>283.93</b>
<b>Joanna Craig Website Design Ltd</b>	LGA 1972, s111	100721	<b>144.00</b>
<b>Michael Heesen</b>	LG(misc prov)A 1978 s,19	100722	<b>320.00</b>
<b>Finesse Environmental Ltd</b> , S&D	LG (misc. prov.) A 1976, s19	100723	<b>393.60</b>

### May 2016 Payments

<b>George Brown Ltd</b>	LG (misc. prov.) A 1976, s19	100724	<b>1854.00</b>
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### 52/16 Environment

- a. **Grass Cutting**; Cllr CD gave a report of the grass cutting and he has written to the contractors to complain and request that the situation is rectified.
- b. **Highways and footpaths**; Cllr CD gave a report of the Rights of Way in the Parish; all is OK at the moment.
- c. **Dog bins**; The new bin for the top of Main Street, by the 30 mph sign, has not been delivered. **RESOLVED** that the Clerk contact Community Services to find out why.
- d. **Play area**; Cllr DR reported that he had inspected the playground. Three platforms and one inset was wearing slightly. Some weed spraying will need to be done before the Rospa inspection, but nothing to worry about. One of the projects this year is to start fundraising for a new playground. The funds will go into the Parish Council reserves earmarked for the Playground.

### 53/16 Planning

- No applications to date. Failte, Church End Adstock. Status Approved
- a. **Neighbourhood Working Group**; the steering group had met with representatives from Evenley. 9<sup>th</sup> May the group will be meeting to produce a questionnaire for the residents.

### 54/16 Correspondence and communications including reports on Local Area Forum and training courses;

- a. Website: <http://www.adstockvillage.info> Cllr SW said that Joanna Craig was offering some tuition regarding the website.
- b. Newsletter: Cllr Sue Renshall will forward Padbury's one for the Council to get some inspiration.
- c. Broadband; Cllr SW proposed an email to the residents to see how many are interested in pursuing a better broadband for the Parish. Then maybe setting up a small group of interested parties to research how to go about it. **RESOLVED.**
- d. Training - Annual Audit – Wednesday 27<sup>th</sup> April 2016. The Clerk reported that she had attended the course and found it interesting and informative.

<ul style="list-style-type: none"> <li>• 30.03.2016 Devolution Safety Overview - Dates Confirmed</li> <li>• 03.04.2016 Aylesbury Vale Village Pub Competition 2016</li> </ul>	<ul style="list-style-type: none"> <li>• 14.04.2016 T2 Safety Overview - Slides, Minutes and Key Documents</li> </ul>
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### 55/16 Councillors Forum (under adjournment); for Councillors to bring any concerns to the table to be added to the next agenda for discussion.

- o Cllr CD reported that residents had approached him regarding the question of what an aggressive dog was. There are a couple of dogs in the village that wonder around, off their leads. Cllr CD said that he would write an article to go into the Clarion and circulate it for comment.
- o There had been complaint about the water lying on the road at the entrance to the village. The water seems to be coming off the fields. **RESOLVED**; to monitor the situation.

### 56/16 Date and time and venue of the next meeting

The next meeting will be held in the Village Hall, Adstock on 7<sup>th</sup> June 2016 at 8 pm. TBC

The Chairman closed the meeting at 9.35 pm.

Signed ..... Chairman Date .....