

# ADSTOCK PARISH COUNCIL

## MINUTES OF A GENERAL PARISH COUNCIL MEETING

Tuesday 7<sup>th</sup> June 2016

At

The Village Hall, Adstock

8.00 pm

**Open Forum** (under adjournment);

**58/16 Attendance & Apologies;** To receive and accept any apologies.

Cllr Simon Walker (SW),  
Cllr Chris Dawe (CD),  
Cllr Sue Braithwaite (SB),  
Cllr Neil Frasier-Smith (NF-S),  
Cllr Doug Randall (DR),  
Cllr Paul Salver (PS),  
Cllr Marianne Murphy (MM),  
District Cllr Sue Renshell - **Apologies**  
District Cllr Llew Monger - **Apologies**  
County Cllr John Chilvers - **Apologies**

Clerk - Ruth Millard

**Public;** 0

**59/16 Members Interests;** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Adstock Parish Council Code of Conduct for Members and by the Localism Act 2011.

**None declared**

**60/16 Approval of Minutes;** The Chairman proposed that the minutes from the Annual Parish Council Meeting held at The Village Hall, Adstock on 3<sup>rd</sup> May 2016 were correct. **RESOLVED the Chairman signed the minutes.**

**61/16 Review & Adopt the Parish Council's Standing Orders; RESOLVED**

**62/16 Review & Adopt the Parish Council's Financial Regulations; RESOLVED**

**63/16 Review & Adopt the Parish Council's Risk Assessment; RESOLVED**

**64/16 Review & Adopt the Parish Council's Complaints Procedure; RESOLVED**

**65/16 Review & Adopt the Council's Procedure for handling requests made under the Freedom of Information & Data Protection Act; RESOLVED**

**66/16 Finance & Accounts.**

- To agree & sign off Section 2 of the Annual Return. **RESOLVED** that Section 2 was correct, the Chairman signed and dated the document.
- To agree & sign off Section 1 of the Annual Return. After reading through the document, ticked yes in all the boxes except box 5, as the Parish Council hadn't carried out a risk assessment through last year. **RESOLVED** that the Chairman and Clerk sign and date the document.
- To agree financial statements of accounts and bank reconciliations for the end April 2016. **RESOLVED**
- To draw cheques and ratify cheques drawn since the last meeting. **RESOLVED**

### Account Balance – 31<sup>st</sup> May 2016

...0909		<b>31<sup>st</sup> March 2016</b>	<b>8213.98</b>
...0895		<b>31<sup>st</sup> May 2016</b>	<b>1760.83</b>

### Receipts

...0909			
...0895	20.05.2016	HMRC, VAT Rebate	<b>264.42</b>

### June 2016 Payments

Payee	POWER	Cheque Number	Amount
<b>Playsafety Limited</b>	LG (misc. prov.) A 1976, s19	100725	<b>88.20</b>
<b>BALC, subscriptions 2016/17</b>	LGA 1972,	100726	<b>66.30</b>
<b>Finesse Environmental Ltd, S&amp;D</b>	LG(misc. prov.)A 1976, s19	100727	<b>324.00</b>

# ADSTOCK PARISH COUNCIL

## 67/16 Environment

- a. **Grass Cutting;** Cllr CD has requested that the weed spraying is done at the next cut. The Playing field is being cut every 2 weeks. Complaints have been received regarding the patchy cutting of the grass at the moment. The grass has been growing strongly with the damp humid weather. The Council **RESOLVED** to monitor the situation and Cllr CD will contact the contractor to make him aware.
- b. **Highways and footpaths;** There is a sunken drain in one of the footpaths. **RESOLVED;** SW will take a photograph of it and send to the Clerk with details of its whereabouts. The Clerk will forward the information to the Rights of Way team. There is a pothole at the bottom of Northlands/West Street and another at Greenfields/bottom of The Gardens. **RESOLVED;** that a photograph is taken and forwarded to the Clerk and she will forward it to the TfB website. The Clerk advised that everyone reports the potholes on the Bucks CC website.
- c. **Dog bins;** the new bin requested for the top of Main Street by the 30 mph sign has not arrived yet. **RESOLVED;** that the Clerk follow this up with an email and ask the frequency of emptying the bins.
- d. **Play area;** the Clerk hadn't forwarded the play inspection report. **RESOLVED** that she forwards the report.

## 68/16 Planning;

- a. 16/01926/INFA – Corner Cottage Main Street Adstock. Proposed garage. **RESOLVED** that the Parish Council had some concerns regarding this application.
- b. **Neighbourhood Working Group;** CD gave an update report which included that using a questionnaire from Evenly Parish Council, a draft questionnaire had been produced. He would forward it to the Councillors for their comments and then finalize the document to send to the residents.

## 69/16 Correspondence and communications including reports on Local Area Forum and training courses;

- a. Website: <http://www.adstockvillage.info> the tuition Joanna Craig was offering regarding the website didn't happen, there will be another opportunity in the following months.
- b. Newsletter: the deadline for the next newsletter is 20<sup>th</sup> July 2016
- c. Broadband; to discuss the way forward. No Update
- d. Correspondence received;

<ul style="list-style-type: none"><li>• 20.04.2016 Village walk round</li><li>• Bucks CC - Community Safety / Neighbourhood Projects Toolkit</li><li>• 05.05.2016 TfB Spring/Summer Conference</li><li>• 13.05.2016 Planning Event for the Parishes</li></ul>	<ul style="list-style-type: none"><li>• 13.05.2016 Local Area Funding 2017/18</li><li>• 13.05.2016 Updates from AVDC</li><li>• 26.05.2016 Local Council Meeting invitations to air views on Developing Unitary Business Case by BCC</li></ul>
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## 70/16 Councillors Forum (under adjournment); for Councillors to bring any concerns to the table to be added to the next agenda for discussion.

- o Complaint about the size of the Ash tree by the Park, concern that it was damaging the foundations of nearby houses. N F-S would speak to Ben at Bigtrees for his opinion.
- o Request for a Bench with a view. The Councillors will give some thought to this suggestion.

## 71/16 Date and time and venue of the next meeting;

The next meeting will be held in the Village Hall, Adstock on 5<sup>th</sup> July 2016 at 8 pm. TBC

The Chairman closed the meeting at 9.15 pm.

Signed ..... Chairman Date .....