

# ADSTOCK PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON Tuesday 3 April 2018 IN THE VILLAGE HALL AT 8.00 pm

**Present:** Cllr Simon Walker (Chairman), Cllr Paul Salver, Cllrs Doug Randall, Cllrs Sue Braithwaite, Marianne Murphy, Neil Fraser-Smith, District Cllr Sue Renshall, County Cllr John Chilvers

**Clerk:** Ruth Millard

**Public:** 1

**21/18 Apologies;** Cllr Chris Dawe

**22/18 Public Open Forum (under adjournment);** for residents to bring items to the Council's attention. Jon Stone gave a presentation of the history to the present day of his planning applications at Adstock House. He also talked about an application that he is considering.

**23/18 Members Interests;** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Adstock Parish Council Code of Conduct for Members and by the Localism Act 2011. None declared.

**24/18 Approval of Minutes;** Members **RESOLVED** that the minutes from the Parish Council Meetings held in the Village Hall, Adstock on 6 March 2018 were a true account of the meeting, the chair signed them.

**25/18 Finance & Accounts.**

**a** To agree financial statements of accounts and bank reconciliations for the end February 2018 Members **RESOLVED** the accounts

**b** To draw cheques and ratify cheques drawn since the last meeting. Members noted the payments.

**c.** Members discussed the merit of having a third or sub account to home the playground funds separately. Members **RESOLVED** to acquire a third or sub account. **Action;** SW will contact the bank and enquire about a third account for Adstock Parish Council.

**d.** Members discussed the merit of having internet banking and **RESOLVED** to have internet banking. **Action;** SW will contact the bank and enquire about internet banking.

**e.** To confirm Melanie Rose as the internal auditor.

Members **RESOLVED** Melanie Rose as the internal Auditor for 2017/18

### Account Balance

....0909	<b>26 December 2017 – Quarterly Statement</b>	<b>19561.92</b>
	<b>Including Ring fenced Play equipment</b>	<b>9495.15</b>
....0895	<b>28 February 2018</b>	<b>1803.45</b>

### February 2018 Payments

Payee	POWER	Cheque	Amount
<b>ER Millard, Jan, Feb &amp; March remunerations</b>	LGA 1972, s112	100804	<b>344.90</b>
<b>HMRC, 4<sup>th</sup> Quarter 2017/18</b>	LGA 1972, s112	100805	<b>86.20</b>
<b>North Bucks Parishes Planning Consortium</b>	LGA 1972, s137	100806	<b>20.00</b>
<b>ER Millard, Expenses 2017/18</b>	LGA 1972, s111	100807	<b>455.94</b>
<b>Adstock Village Hall, hire of hall 2016/17 &amp; 2017/18</b>		100808	<b>190.00</b>

**26/18 Environment**

**a. Grass Cutting;** A member reported that the grass cutting had started today.

**b. Highways and footpaths;**

i. SW reported that he hadn't heard from the Local Area Technician regarding the flooding at A413 junction. SW will resend his email to him. JC said that he would also contact the LAT.

ii. Regarding the sewerage problem at the end of Scotts Lane; SW reported that he has the leaflets and PC letter ready for distribution to the residents.

**c. Play area;** the Clerk had contacted both Thrift Wood and the Playground company Safe & Sound regarding the Play Bark/Cushion Fall. She was waiting for a reply from Thrift Wood to her email. Safe & Sound needed measurement of the area. **Action;** SW will contact Safe & Sound to ascertain what is needed by the Parish Council.

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**27/18 Planning; No new planning Applications**

- a. **Land of A413;** SW explained what members had seen that could possibly be a planning breach. He will follow it up with the planning enforcement officer.
- b. **Neighbourhood Working Group;** information has been received from Community Impact Bucks. Action; SW will follow it up and contact the organization to request a representative attends Adstock to give a presentation of community led plans.

**28/18 Correspondence and communications including reports on Local Area Forum and training courses;**

- a. Website: <http://www.adstockvillage.info> update to date and working well.
- b. Newsletter: no update
- c. Broadband; SW had put an article in the Clarion asking folk to let him know if they were having any problems. He had not had any replies. Therefore this item can be removed from the agenda.
- d. Silent Soldier; N F-S has ordered a Silent Soldier delivery will take 6 weeks.
- e. **GDPR;** The Clerk said some of what is expected for Council to be aware of and comply with the new General Data Protection Regulations by May 25th 2018. She had received advice that the councillors should all have Parish Council email addresses for Parish business instead of their individual private email addresses. **Action;** SW will contact the website host to ascertain if this can be achieved.

**29/18 Councillors Forum** (under adjournment); for Councillors to bring any concerns to the table to be added to the next agenda for discussion.

Pot holes were discussed.  
Councillors asked about the Unitary Authority from the District and County Councillors

**30/18 Date and time and venue of the next meeting;** The next meeting will be the APM followed by the APCM held in the Village Hall, Adstock on 1 May 2018 at 8 pm. **TBC**

Meeting finished at 9.30 pm

Signed ..... Chairman Date .....