

ADSTOCK PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Tuesday 1 May 2018 IN THE VILLAGE HALL AT 8.30 pm

Present: Cllr Simon Walker (Chairman), Cllrs Doug Randall, Cllrs Sue Braithwaite, Marianne Murphy, Cllr Chris Dawe
County Cllr John Chilvers

Clerk: Ruth Millard

Public: 1

- 31/18 Nomination & Acceptance of Chairman;** DR nominated SB seconded Simon Walker to be Chairman. Members **RESOLVED** the proposal.
- 32/18 Nomination & Acceptance of Vice Chairman;** DR nominated SB seconded Neil Fraser-Smith to be Vice Chair. Members **RESOLVED** the proposal.
- 33/18 Apologies;** Neil Fraser-Smith, Cllr Paul Salver, District Cllr Sue Renshall,
- 34/18 Public Open Forum (under adjournment);** for residents to bring items to the Council's attention. A member of the Village Hall committee gave a presentation of the planning application that the committee would like to submit to AVDC for the replacement of the windows of the village hall.
- 35/18 Members Interests;** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Adstock Parish Council Code of Conduct for Members and by the Localism Act 2011. None declared.
- 36/18 Approval of Minutes;** Members **RESOLVED** that the minutes from the Parish Council Meetings held in the Village Hall, Adstock on 3 April 2018 were a true account of the meeting, the chair signed them.
- 37/18 Review & of Standing Orders.** Members **RESOLVED** to defer this item until the next meeting.
- 38/18 Review & of Financial Regulations.** Members **RESOLVED** to defer this item until the next meeting.
- 39/18 Risk Assessment.** Members **RESOLVED** to defer this item until the next meeting.
- 40/18 Appoint representatives i.e. LAF – Cllr SW, NBPPC**
- 41/18 Review inventory of Land & Assets including buildings;** Members **RESOLVED** that the inventory is accurate.
- 42/18 Confirmation of Insurance cover;**
- 43/18 Review of the Councils subscriptions to other bodies;** Members **RESOLVED** to subscribe to AVALC, SLCC & BALC/NALC.
- 44/18 Review of the Councils Complaints Procedure;** Members **RESOLVED** that the Complaints Procedure is sufficient.
- 45/18 Review of the Council's Procedure for handling requests made under the Freedom of Information;** Members **RESOLVED** that the FIO procedure is sufficient.
- 46/18 Determine the time & place of ordinary meeting of full Council up to and including the next annual meeting of the Full Council;** Members **RESOLVED** to meet on the first Tuesday of the month except August & January. The Annual Parish Meeting will be held 7 May 2019.
- 47/18 Annual Governance & Accountability Return 2017/18**
- Members **RESOLVED** to send a Certificate of Exemption to the external auditor.
 - Members **RESOLVED** to approve Section 1, Annual Governance Statement 2017/18
 - Members **RESOLVED** to Approve Section 2, Accounting Statements 2017/18
 - Members **RESOLVED** that the Bank reconciliation for 31 March 2018 is correct.
 - Members **RESOLVED** that the Explanation of Variances is correct.
 - Members **RESOLVED** that the dates of the period for the Exercise of Public Rights are sufficient.
 - Members noted the internal auditors report.

48/18 Finance & Accounts.
Account Balance

....0909	31 March 2018 – Quarterly Statement	19561.92
	Including Ring fenced Play equipment	9495.15
....0895	31 March 2018	1803.45

Income

18 April 2018	Precept payment 1st half year	5375.00
	Transparency grant	288.00

ADSTOCK PARISH COUNCIL

May 2018 Payments

Payee	POWER	Cheque	Amount
Joanna Craig , Annual website & Hosting Fee, 2819	LGA 1972, s111	100809	168.00
GM Outdoor Services , invoice 1117,1126,1131,1138,1139	LG(misc prov)A 1976, s19 & LGA 1972, s101	100810	435.00
E.on , street Lighting	LGA 1972, schedual 14 para 34	100811	117.06
Mrs MR Rose , internal auditor	LGA 1972, s111	100812	34.10
Neil Fraser-Smith , Silent Soldier - Tommy		100813	776.30

49/18 Environment

- a. **Grass Cutting**; DR reported that the daffodils had been cut down, at the entrance to the village, instead of leaving them for 6 weeks. **Action**; the Clerk would contact the contractor to let them know the Councils disappointment.
- b. **Highways and footpaths**; DR reported that the curb stones on the corner of West Street /Main Street a lorry turning had lifted them quite dramatically & dangerously. JC will report the matter to Local area technician, he advise that members report any such incidents on 'fix my street' on the Bucks CC website.
 - i. the flooding at A413 junction; No update
 - ii. the sewerage problem at the end of Scotts Lane; no update
- c. **Play area**; report any problems/; SW reported on the quotes he had received for the Cushion Fall. Members **RESOLVED** that he and the Clerk could purchase on best value for money & suitability.

50/18 Planning; No new planning Applications

- a. **Land of A413**; no update
- b. **Neighbourhood Working Group**; no update

51/18 Correspondence and communications including reports on Local Area Forum and training courses;

- c. Website: <http://www.adstockvillage.info>
- d. Newsletter:
- e. It was proposed that the Silent Soldier will be unveiled at the beginning of 'Open Gardens', a band of 4 pipers & 2 drummers, a member from the regiment of Oxford & Bucks light inventory will unveil the soldier
- f. **GDPR**; Members discuss and **RESOLVED** to delegate the Chairman & Clerk to develop procedures & policies for the Parish Council to agree, to be compliant with the GDPR coming into force 23 May 2018.

03.04.2018 BCC News: Weekly road surfacing update
 04.04.2018 BMKALC - Respect, Trust and Better Working Relationships
 06.04.2018 MEETINGS FOR TOWN AND PARISH COUNCILS WITH MARTIN TETT ON THE PROPOSED NEW COUNCIL FOR BUCKINGHAMSHIRE
 09.04.2018 Change of date and location for meeting 26/06/2018, 18:30, Buckingham Local Area Forum now 27.06.2018

52/18 Councillors Forum (under adjournment); for Councillors to bring any concerns to the table to be added to the next agenda for discussion.

53/18 Date and time and venue of the next meeting; The next meeting will be held in the Village Hall, Adstock on 5 June 2018 at 8 pm. **TBC**

Meeting finished at 9.30 pm

Signed Chairman Date