

# ADSTOCK PARISH COUNCIL

Clerk to the Council: Ruth Millard [clerk@adstockvillage.info](mailto:clerk@adstockvillage.info)

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## Councillor

You are hereby summoned to attend a virtual Parish Council Meeting on Tuesday 5 May 2020 at 8.00 pm, at The Village Hall Adstock.

Issue date – Wednesday 29 April 2020

Parish Clerk *Ruth Millard*

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The meeting will commence at 8.15pm following the APM, for the purpose of transacting the following business;

## AGENDA

- 21/20 **Nomination & Acceptance of Chairman**
- 22/20 **Nomination & Acceptance of Vice Chairman**
- 23/20 **Attendance and apologies;** To receive and accept any apologies.
- 24/20 **Members Interests;** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Adstock Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 25/20 **Approval of Minutes;** To agree the minutes from the general meeting held in the Village Hall, Adstock on 3 March 2020.
- 26/20 **Review of Council's Policies for 2020/21;**
  - a. **Standing Orders**
  - b. **Financial Regulations**
  - c. **Risk Assessment**
  - d. **Councils Complaints Procedure**
  - e. **Review of the Council's Procedure for handling requests made under the Freedom of Information & Data Protection Act**
  - f. **Privacy Policy and Notice**
  - g. **Information Policy**
  - h. **Retention of Documents Policy**
  - i. **GDPR Data Audit**
- 27/20 **Appoint representatives i.e. Community Boards (when set up), NBPPC**
- 28/20 **Review inventory of Assets**
- 29/20 **Confirmation of Insurance cover**
- 30/20 **Review of the Councils subscriptions to other bodies i.e. BALC, SLCC, NBPPC, AVALC**
- 31/20 **Determine the time & place of ordinary meeting of full Council up to and including the next annual meeting of the Full Council**
- 32/20 **Public Open Forum (under adjournment);** for residents to bring items to the Council's attention.
- 33/20 **Finance & Accounts.**
  - a To agree financial statements of accounts and bank reconciliations for the end March 2020
  - b To draw cheques
  - c Update for bank mandate regarding signatories and internet banking
- 34/20 **Planning;**  
**20/01405/APP & 20/01406/ALB / Fig Tree Cottage Main Street Adstock Bucks MK18 2JN / erection of a single storey extension to form store and covered walkthrough**
- 35/20 **Environment**
  - a. **Grass Cutting;**
  - b. **Highways and footpaths;** to report any defects
  - c. **Play area;** To note any comments/problems
- 36/20 **Correspondence and communications including reports on Local Area Forum and training courses;**
  - a. Website: <http://www.adstockvillage.info>
  - b. Newsletter: To note any specific items
- 37/20 **Councillors Forum (under adjournment);** for Councillors to bring any concerns to the table to be added to the next agenda for discussion.
- 38/20 **Date and time and venue of the next meeting;** The next meeting will be held in the Village Hall, Adstock on Tuesday 2 June 2020 at 8 pm. TBC

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## 33/20 Finance & Accounts.

### Account Balance

....0909	<b>31 March 2020 – Statement</b>	<b>26,181.19</b>
	Including total Ring-fenced for Play equipment	16,911.00
....0895	<b>31 March 2020 - Statement</b>	<b>4,441.83</b>

### April 2020 Direct Debit & Payments

PAYEE	POWER	Cheque/DD	Amount
<b>Southern Electric</b> , Account for February 2020	LGA 1972, Sched 14 para 34	<b>DD</b>	<b>38.10</b>
<b>Southern Electric</b> , Account for March 2020	LGA 1972, Sched 14 para 34	<b>DD</b>	<b>40.47</b>
<b>ER Millard</b> , Jan, Feb, March Remuneration	LGA 1972, s112	<b>100876</b>	<b>579.29</b>
<b>NBPPC</b> , Membership fee year end 31.03.2021	LGA 1972, s137	<b>100877</b>	<b>20.00</b>
<b>BALC</b> , Subscription year end 31.03.2021	LGA 1972, s143	<b>100878</b>	<b>76.78</b>
<b>Joanna Craig website design Ltd</b>	LGA 1972, s111	<b>100879</b>	<b>168.00</b>
<b>GM Outdoor Services Ltd</b> , inv 1489,1493,1497	LG(misc prov)A 1976, s19	<b>100880</b>	<b>245.00</b>

## 34/20 Planning; Current Applications 29 April 2020 as on AVDC site

<u>Reference</u>	<u>Address</u>	<u>Type</u>	<u>Status</u>
20/00393/APP	Charnwood East Street Adstock Buckinghamshire MK18 2HZ / <i>Demolish conservatory and erection of a single storey rear extension with addition of 4 roof lights in rear existing roof.</i>	Application	Approved
20/00315/AGN	Land East of Greenfields Adstock Buckinghamshire / <i>Erection of new agricultural barn for storage of hay, fertiliser and farming implements.</i>	Application	Details Required
20/00688/APP	Old Stores Main Street Adstock Buckinghamshire MK18 2JN / <i>Erection of a timber pre-fabricated single storey granny annexe for ancillary use to the main dwelling.</i>	Application	Approved
17/00504/AOP	Land Adjacent to The Gardens West Street Adstock Buckinghamshire	Application	Refused
19/02391/APP	Folly Inn Ph Buckingham Road Adstock Buckinghamshire MK18 2HS	Application	Approved
20/00820/APP	Hawthorn House Main Street Adstock Buckinghamshire MK18 2HT / <i>Replace hedge with installation of 1.5m high picket timber fence along frontage of property</i>	Application	Awaiting Decision