

ADSTOCK PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Tuesday 3 March 2020 virtually at 8.00 pm

Present: Cllrs Simon Walker, Neil Fraser-Smith, Marianne Murphy & Jon Stone, Chris Cornish & Doug Randall.

Clerk: Ruth Millard

Public; None

- 21/20 Nomination of Chairman;** Members nominated Simon Walker to be chairman for a further year, he agreed and the Clerk will deliver the acceptance form for him to sign.
- 22/20 Nomination of Vice Chair;** Members nomination Neil Frazer-Smith to be vice chair for a further year, he agreed.
- 23/20 Apologies;** Members accepted Paul Salver
- 24/20 Members Interests;** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Adstock Parish Council Code of Conduct for Members and by the Localism Act 2011. None declared
- 25/20 Approval of Minutes;** Members agreed the minutes from the general meeting held in the Village Hall, Adstock on 3 March 2020, the minutes would be delivered to the Chairman for signing.
- 26/20 Review of Council's Policies for 2020/21 which were circulated prior to the meeting:**
- Members agreed the Standing Orders are robust & sufficient for the following year.
 - Members agreed the Financial Regulations are robust & sufficient for the following year.
 - Members agreed the Risk Assessment is robust & sufficient for the following year.
 - Members agreed the Councils Complaints Procedure is sufficient for the following year.
 - Members agreed the Council's Procedure for handling requests made under the Freedom of Information & Data Protection Act is sufficient for the following year.
 - Members agreed the Privacy Policy and Notice is sufficient for the following year.
 - Members agreed the Information Policy is robust & sufficient for the following year.
 - Members agreed the Retention of Documents Policy is sufficient for the following year.
 - Members agreed the GDPR Data Audit is up to date.
- 27/20** Members agreed to send representatives to the Community Boards (when set up) & NBPPC on a rotational basis.
- 28/20** Members agreed the Inventory of Assets is up to date.
- 29/20** Members confirmed that the Insurance cover with Zurich Municipal on a fixed 3 year deal from 1 July 2019, is robust & sufficient.
- 30/20** Members agreed the Councils subscriptions to other bodies i.e. BALC, SLCC, NBPPC for 2020/2021
- 31/20** Members agreed that it would usually meet on the first Tuesday of each month except for August & January, at 8.00pm in the Village Hall Adstock. In the mean-time, with the coronavirus situation, it would continue to have virtual meetings and follow the Government advice on social distancing. The next annual meeting of the Full Council would be on Tuesday 3 May 2021.
- 32/20 Public Open Forum (under adjournment);** for residents to bring items to the Council's attention. No public present.
- 33/20 Finance & Accounts.**
- Members agreed the financial statements of accounts and bank reconciliations for the end March 2020
 - Cheques would be drawn and delivered to the Chairman for signature.
 - Update for bank mandate regarding signatories and internet banking. Not discussed.

Account Balance

...0909	31 March 2020 – Statement	26,181.19
	Including total Ring-fenced for Play equipment	16,911.00

...0895	31 March 2020 - Statement	4,441.83
---------	----------------------------------	-----------------

April 2020 Direct Debit & Payments

PAYEE	POWER	Cheque/DD	Amount
Southern Electric , Account for February 2020	LGA 1972, Sched 14 para 34	DD	38.10
Southern Electric , Account for March 2020	LGA 1972, Sched 14 para 34	DD	40.47
ER Millard , Jan, Feb, March Remuneration	LGA 1972, s112	100876	579.29
NBPPC , Membership fee year end 31.03.2021	LGA 1972, s137	100877	20.00
BALC , Subscription year end 31.03.2021	LGA 1972, s143	100878	76.78

ADSTOCK PARISH COUNCIL

Joanna Craig website design Ltd	LGA 1972, s111	100879	168.00
GM Outdoor Services Ltd , inv 1489,1493,1497	LG(misc prov)A 1976, s19 & LGA 1972, s101	100880	245.00
GM Outdoor Services Ltd , inv 1506 & 1511	LG(misc prov)A 1976, s19 & LGA 1972, s101	100881	190.00
ER Millard , reimbursement for purchase of wood for the repair of play equipment	LG(misc prov)A 1976, s19	100881	30.71

34/20 Planning;

20/01405/APP & 20/01406/ALB / Fig Tree Cottage Main Street Adstock Bucks MK18 2JN / erection of a single storey extension to form store and covered walkthrough. After a short discussion Members **RESOLVED** it had No Objections.

Members discussed **20/00315/AGN** Land East of Greenfields Adstock / Erection of new agricultural barn for storage of hay, fertilizer and farming implements. Members **RESOLVED** to send in further comments to the planning authority.

35/20 Environment

- a. **Grass Cutting;** members noted that the grass had not been cut along both sides of West Street beside Greenfields. **Action;** Clerk to contact the contractor to find out why this area had been left uncut.
- b. **Highways and footpaths;** no report
- c. **Play area;** Members noted that the platform on the climbing frame had been replaced, the rope ladder was still to be attended to. The playground inspection is expected to take place in May. Wren were not making visits or agreeing to any grant applications until the Government confirmed that play parks can be opened, this being a restriction because of the coronavirus situation.

36/20 Correspondence and communications including reports on Local Area Forum and training courses;

- a. Website: <http://www.adstockvillage.info>
- b. Newsletter: To note any specific items

37/20 Councillors Forum (under adjournment); for Councillors to bring any concerns to the table to be added to the next agenda for discussion. No concerns reported

38/20 Date and time and venue of the next meeting; The next meeting will be held in the Village Hall, Adstock on Tuesday 2 June 2020 at 8 pm. TBC.

Meeting finished at; 8.35 pm

SignedChairman Date