

# ADSTOCK PARISH COUNCIL

MINUTES of a general PARISH COUNCIL MEETING  
Held on Thursday 10 June 2021 in the village hall Adstock at 8.00 pm

**Present:** Cllrs Simon Walker, Jon Stone, Neil Fraser-Smith, Chris Cornish, Paul Salver, Doug Randall, Marianne Murphy.

**Clerk:** Ruth Millard

**Public;** Bucks Council Cllr B Stanier, Keith Wallace(resident)

Public Open Forum (under adjournment);

**49/21 Apologies;** received and accepted from Cllrs Simon Walker, Jon Stone. Buckinghamshire Council Cllrs John Chilver & David Goss.

In the Chairman's absence Cllr N Fraser-Smith took the Chair.

**50/21 Members Interests;** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Adstock Parish Council Code of Conduct for Members and by the Localism Act 2011.

None were declared

**51/21 Approval of Minutes;** Members agreed the minutes from the general meeting held virtually on 6 April 2021. The Chair signed the minutes.

**52/21 Annual Return documents;**

- a To agree the certificate of exemption
- b RFO & Chairman to sign the certificate  
Item a. & b. had already been completed on 6 April 2021
- c The Chair read out all the annual governance statements, the members approved each one and noted that date & minute ref. had been inserted.
- d The Chair & Clerk to signed the document.
- e Members noted and approved the summary accounting statements, which had been signed and dated by the RFO
- f The Chair of signed the document and noted that the date & minute ref. was inserted.
- g Members agree the Bank Reconciliation the Chair signed the document.
- h Members agreed the explanation of variances & 'high' reserves the Chair signed the document.
- i Members agreed the Assets Register, the Chair signed the document.

**53/21 Finance & Accounts.**

Members agreed financial statements of accounts for the end April 2021 and noted the invoices. The cheque book couldn't be presented.

Account Balance

....0909	26 April 2021 – Statement	<b>26,195.38</b>
Including	total Ring-fenced for Play equipment	16,029.00

....0895	30 April 2021 - Statement	<b>6,082.49</b>
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April 2021 income

....0895	Bucks CNCL – towards devolved Services	663.75
	Bucks CNCL – 50% of the Precept	6000.00

Payments for June 2021

PWLB,		DD	955.70
ER Millard, April, May June 2021 Remuneration	LGA 1972, s112	100919	621.20
HMRC, April, May, June income tax	LGA 1972, s112	100920	2.80
Buckinghamshire Council, Land at Old School Site	LG(misc prov)A 1976, s19	100921	400.00

Opening a HSBC Internet account – the Clerk confirmed that she had delivered the signed mandate to HSBC Bank at Milton Keynes.

**54/21 Website;**

*ER Millard - Clerk 04/07/2021*

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To agree an accessibility statement for the new website- deferred to the next meeting.

To agree a privacy policy for the new website- deferred to the next meeting.

## 55/21 Planning;

**21/01690/AGN / Adstock Lodge /** Erection of enclosed barn for the storage of machinery, wood, straw, hay and other materials for the keeping of livestock and for use of planned new forestry. Withdrawn. Members noted that 21/01690/AGN had withdrawn their application

**20/03621/APP – Franconia Cottage The Gardens Adstock Buckinghamshire MK18 2JF /** Demolition of existing cottage and car port and erection of dormer bungalow with detached garage.

Update from Keith Wallace read - "KW (Dr Keith Wallace) summarized his 1st June upload to the Planning Portal.

In KW's opinion the CTMP (Construction Traffic Management Plan) is not fit for purpose because:

- it doesn't deal with the demolition phase (i.e. half the project)
- it doesn't provide for a point for transfer between large vehicles that cannot access The Gardens and small shuttle vehicles that can
- vehicles types are vaguely defined in parts of the document

KW also said he fully understands the concerns about the proposed Northlands route and would only point-out that Northlands has a pavement but The Gardens doesn't."

Adstock Parish Council RESOLVED that it was not pertinent for the developers of 20/03621/APP to use the Playing Field site to access the development site.

## 56/21 Environment

- a. **Grass Cutting;** the members have been receiving a lot of concerns from residents regarding the grass cutting in the village. Action; Clerk to make an appointment with the contractor to meet with Cllr DR and herself.
- b. **Highways and footpaths;**  
Salt bin at the Gardens, deferred until September.
- c. **Play area;** Members noted the Notice of the Annual Inspection to be taken in May 2021.

## 57/21 Correspondence and communications including reports on Community Board meetings and training courses;

Newsletter: Members noted that the newsletter seems to have taken on a new lease of life.

**58/21 Councillors Forum ;** for Councillors to bring any concerns to the table to be added to the next agenda for discussion.

Cllr JS; regarding the problem on Main Street where the road is very narrow, has spoken to the neighbours regarding getting their hedge, adjoining the road, cut back to their boundary.

**59/21 Date and time and venue of the next meeting;** The next meeting will be held in 6 July at 8 pm. Venue: The Village Hall, Adstock

Meeting finished at; 9.25 pm

Signed .....Chairman Date .....