

# ADSTOCK PARISH COUNCIL

## MINUTES of a general PARISH COUNCIL MEETING

Held on Tuesday 7 June 2022 in the village hall Adstock at 8.00 pm

**Present:** Cllrs; Neil Fraser-Smith, Doug Randall, Chris Cornish

**Clerk:** Ruth Millard

**Public;** Keith Wallace, Liz & Dave Simpkins (residents), Bucks Cllr J Chilvers

---

**47/22 Open Forum;** for the public to ask any questions of the Parish Council

**48/22 Apologies;** Members received and accept apologies from Cllrs; Simon Walker, Jon Stone, Paul Salver and Bucks Council Cllr J Chilvers

**49/22 Members Interests;** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Adstock Parish Council Code of Conduct for Members and by the Localism Act 2011.  
None declared

**50/22 Approval of Minutes;** Members agreed the minutes from the general meeting on 3 May 2022. The Chair signed the minutes.

**51/22 Annual Return documents;**

- a The Parish Council RESOLVED to certify itself from having a limited assurance review and submitting an AGAR to the external auditor, it RESOLVED to submit the completed Certificate of Exemption.
- b RFO & Chairman signed the certificate.
- c The Chairman read out each assertion in Section 1 annual governance statement, and agreed yes to each assertion, it does not manage a trust fund.
- d Chairman & Clerk signed the statement.
- e Members approved Section 2 accounting statements, signed and dated by the RFO.
- f Chairman signed the statement
- g Members agreed Bank Reconciliation
- h Members agreed the explanation of variances & 'high' reserves
- i Members agreed the Assets Register

**52/22 Finance & Accounts.**

- a. Members agreed the financial statements of accounts for the end May 2022
- b. Members noted the invoices for paying.

**Account Balance**

HSBC....0909	<b>26 April/May 2022 – Statement</b>	<b>26,198.01</b>
<b>Including</b>	total Ring-fenced for Play equipment	16,029.00

Unity Trust ....6469	<b>31 May 2022 - Statement</b>	<b>9,113.81</b>
----------------------	--------------------------------	-----------------

**Income**

<b>April 2021</b>		
....0909	Interest	

**Payments including Direct Debits**

PAYEE	POWER	Cheque/DD	Amount
<b>APRIL 2022</b>			
E.on Streetlight maint.. Invoice 111179	LGA 1972, Sched. 14 para 34	BP 001	340.20
Adstock Village Hall		BP 002	60.00
NBPPC subs	LGA 1972, s137	BP 003	20.00
HSBC, bank charges 28.02.2022-30.03.2022	LGA 1972, s111	DD	12.00
HSBC, bank charges to 7 April 2022	LGA 1972, s111	DD	2.00
Southern Electric, March 2022	LGA 1972, Sched. 14 para 34	DD	41.51

# ADSTOCK PARISH COUNCIL

<b>MAY 2022</b>			
BALC Annual BMKALC Subscriptions	LGA 1972, s143	BP 004	60.30
Reynolds Landscaping services inv. SI-533	LG(misc prov)A 1976, s19, LGA 1972, s101	BP 005	312.00
ER Millard, April 2022 Salary	LGA 1972, s112	BP 006	332.35
HMRC Income Tax	LGA 1972, s112	BP 007	31.00
Medisol – Invoice 1216122	LGA 1972, s137	BP 008	1099.20
Southern Electric, April 2022	LGA 1972, Sched. 14 para 34	DD	42.83
<b>JUNE 2022</b>			
ER Millard, reimburse monthly subs for 2 x emails to 15.02.2022-14.03.2022	LGA 1972, Sched. 14 para 34	BP 009	7.20
Playsafety Limited, Invoice 62835	LG(misc prov)A 1976, s19	BP 010	92.40
ER Millard, May 2022 Salary	LGA 1972, s112	BP 011	257.55
HMRC, Income Tax	LGA 1972, s112	BP 012	12.20
Reynolds Landscaping Services, inv.SI-576	LG(misc prov)A 1976, s19 & LGA 1972, s101	BP 013	624.00

- c. Members discussed the quote received to give the Village Hall a full valuation quote for Insurance purposes. Action the Clerk to obtain further quotes for comparison
- d. Members discussed the 3 quotes received for the Insurance. Members RESOLVED to change Insurance from Zurich Municipals to BHIB and take the 3-year Long Term Undertaking which will reduce the annual premium to £535.19

## 53/22 Planning;

22/01461/APP Askells Adstock Fields Adstock Buckinghamshire MK18 2JD / Erection of mixed use agricultural building  
No Objections  
iii. Letter from The W.R. Davidge Planning Practice; No Update

## 54/22 Environment

Grass Cutting; to discuss any issues. Members discussed residents not wanting the verges cut because they had planted wildflower seeds and bulbs  
Highways and footpaths;  
Hedges in the village; Update  
Play area; to discuss any issues. Add Annual Playground report to next agenda. CC volunteered, along with another resident, to periodically mow the play area using the ride-on mower  
Adstock Cricket Field Pitch – Update on SW meeting with a trustee of the land

55/22 Correspondence and communications; including reports on Community Board meetings and training courses and the Website;  
Newsletter: To note any specific items

56/22 Councillors Forum (under adjournment); for Councillors to bring any concerns to the table to be added to the next agenda for discussion.  
DR noted that the main vehicle access to the Park area, the gate posts are rotten, but pointed out that if the new park is to be installed soon it would be wise to replace the posts afterwards.

57/22 Date and time and venue of the next meeting; The next meeting will be held in 5 July 2022 at 8 pm.  
Venue: The Village Hall, Adstock

Meeting finished at; 8.40 pm

Signed .....Chairman Date .....