

ADSTOCK PARISH COUNCIL

Clerk to the Council: Ruth Millard clerk@adstockvillage.info

Councillor, you are hereby summoned to attend an extra Parish Council Meeting on Tuesday 27 June 2023 at 8.00 pm in the Village Hall, Adstock. Issue date – Wednesday 21 June 2023

Parish Clerk *Ruth Millard*

The meeting will commence at 8.00pm for the purpose of transacting the following business;

AGENDA

38/23 Open Forum; for the public to ask any questions of the Parish Council

39/23 Apologies; To receive and accept any apologies.

40/23 Members Interests; Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Adstock Parish Council Code of Conduct for Members and by the Localism Act 2011.

41/23 Approval of Minutes; To agree the minutes from the general meeting on 3 May 2022.

42/23 Annual Return documents;

a To complete & formally approve Section 1 the Annual Governance Statement

Chairman & Clerk to sign the statement

b To approve Section 2 the summary Accounting Statements, signed and dated by the RFO

Chairman of sign the statement

c To agree Bank Reconciliation

d To agree the explanation of variances & 'high' reserves

e To agree the Assets Register

43/23 Finance & Accounts.

a To agree financial statements of accounts for the 27 June 2023

b To note invoices for paying.

44/22 Planning;

i. **23/01556/APP** Land North of Bay Tree Cottage The Gardens Adstock Buckinghamshire / *Erection of 1no. dwelling and associated works*

ii. **Appeal Ref: 23/00036/NONET** Adstock House East Street Buckinghamshire MK18 2HZ / *Demolition of existing commercial buildings and associated hard-standing areas and erection of 2no. of 4 Bed residential dwellings inclusive of associated works*

45/23 Environment

a. **Grass Cutting;** to discuss any issues.

b. **Highways and footpaths;**

i Update on Sewage Issues with Anglian in Scotts Lane.

ii Update re. footpath The Paddocks to Main Street

iii to discuss how to improve safety on the Main Street bends out to the A413

c. **Play area;** to discuss any issues.

d. **Adstock Cricket Field Pitch –**

46/23 Correspondence and communications including reports on Community Board meetings and training courses and the Website;

- Newsletter: To note any specific items

47/23 Councillors Forum (under adjournment); for Councillors to bring any concerns to the table to be added to the next agenda for discussion.

48/23 Date and time and venue of the next meeting; The next meeting will be held in 5 September 2023 at 8 pm. Venue: The Village Hall, Adstock

ADSTOCK PARISH COUNCIL

Clerk to the Council: Ruth Millard clerk@adstockvillage.info

43/22 Finance & Accounts

Account Balance

...8130	30 April 2023 – Statement	26,354.85
Including	total Ring-fenced for Play equipment	16,029.00

...6469	31 March 2023 - Statement	12,515.61
---------	----------------------------------	------------------

income

...6469	14/04/2023 BUCKS CNCL 50% Precept	6225.00

Payments including Direct Debits

PAYEE	POWER	Cheque/DD	Amount
JANUARY 2023			
ER Millard, Allowances & consumables to March 2022	LGA 1972, s111	BP 046	370.03
Southern Electricity Jan Acc. - 2 Dec 2022 – 3 Jan 2023	LGA 1972, Sched. 14 para 34	DD	43.87
Southern Electricity Feb Acc. - 4 Jan 2023 – 1 Feb 2023	LGA 1972, Sched. 14 para 34	DD	39.28
ER Millard, January 2022, Salary			
MARCH 2023			
ER Millard, Jan, Feb & Mar 2023 Remunerations	LGA 1972, s112	BP 047	980.49
HMRC, quarter 4	LGA 1972, s112	BP 048	88.80
ER Millard, Reimbursement email addresses x 2mths January 15/12/22-14/01/23 & February 15/01/23-14/02/23	LGA 1972, s111	BP 049	14.40
BHIB Councils Insurance, amendment for Village Hall	LGA 1972, s133	BP 050	25.19
Scribe Accounts – Starboard Systems Ltd inv-3493	LGA 1972, s111	BP 051	328.32
Simon Walker – reimbursement Domain renewal	LGA 1972, s111	BP 052	
ER Millard, Reimbursement email addresses March 15/02/23-14/03/23	LGA 1972, s111	BP 053	7.20
ICO, Data Protection fee Ref: ZA483936	LGA 1972, s111	DD	35.00
Unity Trust Bank Charges	LGA 1972, s111	DD	18.00
MAY 2023			
Buckinghamshire Council dog waste services, inv. 2205051624	Litter (Animal Droppings) Order 1991	BP 054	323.52
North Bucks Parishes Planning Consortium-Membership Fee ending March 2024	LGA 1972, s137	BP 055	20.00
MRA Garden Services. Inv. 000337	LGA 1972, s101	BP 056	490.00
ER Millard – reimbursement email addresses x 2mths April 15/03/2023–14/04/2023 & May 15/04/2023–14/05/2023	LGA 1972, s111	BP 057	14.40
JUNE 2023			
ER Millard – reimbursement email addresses June 11/05/2023-11/06/2023	LGA 1972, s111	BP 058	7.20
Adstock Village Hall – 03/05/2022-07/03/2023	LGA 1972, s133	BP 059	111.00
MRA Garden Services, inv. 000401	LGA 1972, s101	BP 060	490.00
Playsafety Ltd. Invoice 71811 Annual Inspection	LG (Misc. Prov.) A 1976, s19	BP 061	98.40
ER Millard, April, May & June 2023 Remunerations	LGA 1972, s112	BP 062	774.46
HMRC, Income Tax April, May & June 2023	LGA 1972, s112	BP 063	99.80